



PAYMENT POLICY

Payment in full rental charges, including 7% tax, must accompany your advance orders to qualify for **DISCOUNT RATES**. Payment may be made by check or credit card authorization. Orders placed at the show will be charged at the **STANDARD RATES**. All payments must reference show name, exhibitor name and booth number. \$25.00 fee on all checks returned. Adjustments to your invoice will not be made after the close of the show. Some items, services and labor are subject to cancellation fees. **NOTE: ALL PAYMENTS MUST BE MADE IN U.S FUNDS DRAWN ON U.S BANKS**

PLEASE INDICATE BELOW THE METHOD OF PAYMENT YOU WILL BE USING FOR SERVICES PROVIDED BY: **SUNCOAST CONVENTION SERVICES, Inc.**

<input type="checkbox"/>	CASH (Show site orders only...do not mail)	<input type="checkbox"/>	CREDIT CARD (Complete Authorization Below)
<input type="checkbox"/>	COMPANY CHECK (Must accompany order)	<input type="checkbox"/>	PURCHASE ORDER #

If you wish to authorize **Suncoast Convention Services, Inc.** to charge the amount of your advance orders and any additional amounts incurred as a result of show site orders placed by your representative, please complete the information requested below.

CHECK TO CREDIT CARD

<input type="checkbox"/>	MASTERCARD	<input type="checkbox"/>	VISA	<input type="checkbox"/>	AMEX	Expiration Date <input type="text"/> <input type="text"/>
ACCOUNT NUMBER		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>				

ALL EXHIBITORS MUST PRINT COMPLETE INFORMATION BELOW, INDICATING ACCEPTANCE AND COMPLIANCE, AND RETURN IT TO SUNCOAST CONVENTION SERVICES INC.

Name of Event		Booth #	
Exhibitor		Phone #	
Address	City & State		Zip
Authorized By	Signature		
Date Signed	Email Address		